PSI vacancy: Communications Assistant for the Asia Pacific region (part-time 40%)

PSI is looking for a Communications Assistant for the Asia Pacific region. The position will support digital communications for PSI Asia Pacific campaigns and the Center for International Corporate Tax Accountability and Research (CICTAR).

The Communications Assistant for the Asia Pacific region is responsible for coordinating content for PSI AP social media and online presence. S/he will maintain and develop content for campaign websites hosted by PSI AP and the CICTAR website and social media presence. Her/his tasks also include support in internal communication and administration of the PSI Asia Pacific office: s/he will organise the annual board meeting and will draft the minutes.

The position is a part-time position (40%) for a one-year fixed term period, based in Melbourne, Australia. 

This is a junior position which might suit an early career communications person with an interest in international trade unionism and corporate accountability.

Interested candidates are invited to:

- Produce a cover letter including motivation for the position, related skills and competences, based on the job description, of no more than 1,000 words in English;
- Attach a writing sample
- Attach a detailed Curriculum Vitae; and
- Send your application to aprecruitment@world-psi.org before the 25th of April 2021 (00h00 Melbourne time).

NB: Incomplete applications will not be taken into consideration.

We encourage candidates to apply regardless of their gender, age, nationality, religion and sexual orientation.

Click here for more information, including the detailed job description and skills required for the position.