PSI Vacancy: Accountant for the Sub-regional Office for Southern Africa

Read online: https://psishort.link/vacancies

Public Services International is a Global Union Federation of more than 700 trade unions representing 30 million workers in 154 countries. We bring their voices to the UN, ILO, WHO and other regional and global organisations. We defend trade union and workers’ rights and fight for universal access to quality public services.

PSI is looking for an experienced and motivated accountant to carry out the day-to-day bookkeeping of the sub-regional office, including recording income and expenditure for PSI core budget as well as project activities. The position will conduct accounting and finance activities in line with established policy and local regulatory requirements and will also assist with the general administration duties of the sub-regional Office.

The ideal candidate should have a degree in accounting and at least two (2) years of experience in accounting and financial management preferably within the trade union movement, civil society or equivalent.

A demonstrated understanding of financial reporting and audit requirements would be an advantage.

In addition to being an excellent team player, the candidate should be able to communicate with colleagues from different backgrounds with proven commitment to gender equality. Excellent English communication skills (oral and written) are essential.

This is a permanent position.

Interested candidates are invited to:

- Produce a cover letter including motivation for the position, related skills and competences, based on the selection criteria listed in the job description, of no more than 1,000 words in English;
- Attach a detailed Curriculum Vitae in English with contact details for three professional referees;
- Email their application to af-recruitment@world-psi.org subject “Accountant” by 10 October 2022.

NB: Incomplete applications will not be taken into consideration.

We encourage candidates to apply regardless of their gender, age, religion and sexual orientation. PSI welcomes in particular applications from PSI affiliates and staff, but may consider any other candidate on their merit.