PSI Vacancy: Projects Officer - Union Development

Read online: www.psishort.link/vacancies

Public Services International is looking for a dynamic team player and fundraiser, who will work with us as Projects Officer, in the Union Development (UD) Department and in the Policy and Strategy Team. S/he will be based in Ferney-Voltaire, France. Due to the present pandemic and difficulties in travelling the location of the position may be flexible, but ideally in the GMT time zone +/- 3h.

The Projects Officer will be responsible for designing, planning, and monitoring the projects, at the subregional, regional and global level together with PSI project coordinators in the field (Africa and Arab Countries, Asia-Pacific, and Latin America). The Projects Officer will oversee fundraising and reporting on projects. S/he will be part of the Policy and Strategy Team and contribute to achieving the global political priorities of PSI.

Working in a vibrant multicultural workplace, the successful candidate will possess a robust experience in trade unions, in project management and in fundraising. S/he must have experience in managing a team and in coordinating activities. S/he must be fluent in oral and written English, ideally in French and/or Spanish as well.

The successful candidate will be committed to trade union work and motivated by social change. S/he will thrive in supporting others to achieve results and be a good communicator. S/he will have problem solving skills and be capable of going beyond the cultural and linguistic divides, to easily communicate with affiliates, sponsors and the whole international team of PSI Head Office and in the Regions.

Interested candidates are invited to:
➢ Produce a cover letter including motivation for the position, related skills and competences, based on the selection criteria listed in the job description, of no more than 1,000 words in English;
➢ Attach a detailed Curriculum Vitae in English; and
➢ Send their application to recruitment@world-psi.org subject “Project Officer” before 15 October 2021.

Read here the full job description

NB: Incomplete applications will not be taken into consideration.

We encourage candidates to apply regardless of their gender, age, nationality, religion and sexual orientation.

Click here for more information, including the detailed job description and skills required for the position.